



Recognition of Prior Learning (RPL) Policy

1. Policy Statement

Splash academy recognises that learners may begin a programme of learning with some previous experience. The RPL policy ensures that, where applicable, learners do not need to repeat or duplicate topics.

2. Definition

Recognition of Prior Learning assesses evidence of a learner's previous non-certificated achievements which demonstrate competence within a unit or qualification.

Through the RPL process, evidence of a candidate's previous achievement (learning) is assessed against the learning outcomes of a unit.

3. The Process

The process of RPL needs to include the following:

- The learner is central to the process- it will be ultimately their choice and responsibility whether to apply to claim RPL, exemptions or equivalences (claiming credit) and in doing so they must supply the relevant evidence/ details
- The claim must be made to Splash academy key contact who will make the initial consideration
- Upon authorising the request Splash academy will then present the evidence to the AO

If learners wish to appeal a decision made about their claim for credit they will be directed towards the appeals procedure.

Sufficiency

When a learner is claiming for an aspect of competency the assessor must see sufficient evidence to cover all aspects of the competency being claimed

Authenticity

The evidence being assessed must be presented in its original format

Reliability

The evidence must be reliable

Price list for RPL

Due to additional assessor and administration costs the following costs will be applied:

Level 2 201-208 £500.00 plus £90.00 ASA Fee

Level 2 201-204 £250.00 plus £90.00 ASA Fee

Level 2 205-208 £250.00 plus £90.00 ASA Fee

Level 1 101-107 £250.00 plus £63.00 ASA Fee

Level 1 101-104 £175.00 plus £63.00 ASA Fee

Level 1 105-107 £175.00 plus £63.00 ASA Fee

Level 1 and level 2 £750.00 plus both ASA fees of £63.00 and £90.00

Monitoring and review

This policy will be reviewed annually.

The next review will be January 2021